

240
Family Serv.
Bureau

MINUTES OF MEETING OF BOARD OF DIRECTORS
HELD THURSDAY, APRIL 26, 1962

Present were:	Mr. Hardin	Mr. Merdinger
	Miss Voigt	Mr. Wilson
	Mr. Ellis	Mr. Sterling
	Mr. Barlow	Mr. Geaney

From Staff: Mr. Kilduff

MINUTES OF LAST BOARD MEETING

Minutes of the last Board Meeting were accepted as sent.

In regard to the Board Minutes, Mr. Hardin indicated that the option agreement had been signed and returned to the Newark Housing Authority but no word had been received from them since then.

TREASURER'S REPORT

The Treasurer's Report was read by Mr. Kilduff, in the absence of Mr. Cooper, and it showed - Receipts \$21,118.54 - Disbursements -\$24,793.63 - Deficit - \$3,675.09.

CONSTITUTION & BY-LAWS

The Constitution & By-Laws was discussed and Mr. Hardin suggested minor changes in the wording. It was his feeling the Board of Directors should be changed to Board of Trustees. This was discussed thoroughly by the Board members present and there seemed to be no strong feeling whether the wording remain Board of Directors or Board of Trustees. The Executive Secretary was asked to mimeograph copies of the Constitution & By-Laws with revisions for final approval by the Board of Directors at the next meeting.

RELOCATION COMMITTEE

Mr. Merdinger reported that in the past month, his committee composed of Mr. Geaney, Mr. Wilson and Mr. Kilduff, had looked at several pieces of property and the one that interested them was located at 15 Fulton Street. He and his committee felt this was the most ideally located building for the Family Service Bureau. It had the space essential for the work of the Bureau and it was his feeling that his committee should receive direction and authority from the Board to make a firm offer to the owner, through the brokers involved in this transaction, Fiedler and Harris. The Board empowered the Relocation Committee to make a definite and firm offer. It was the considered opinion of the Relocation Committee that the remodeling of this building, if purchased, would entail considerable money. However, the committee felt remodeling would be most advantageous to the Bureau.

Mr. Harold Litwack, 9 Clinton Street, architect, has been surveying the building and will, within the next few days, give an estimate to Mr. Merdinger on what this cost will be.

PAPER MILL PLAYHOUSE

Mr. Geaney reported on the Paper Mill Playhouse as follows: 359 tickets received from the Paper Mill Playhouse, 27 tickets returned to them,

33 tickets held in office for possible sale. Family Service Bureau paid Paper Mill Playhouse \$1,023.30. Money received to date for tickets sold amounts to \$1,176.50; money outstanding \$865.50. Possible profit to be realized \$1,018.70.

He also commented that this venture by the Bureau showed a way the Bureau could raise money. However, he suggested if we entered into this again, the tickets should be priced at a lower premium rate.

REQUEST TO NOMINATING COMMITTEE

Mr. Hardin gave to Mr. Ellis a list of the vacancies on our Board, and the names of members presently on the Board who could be re-elected for a three year term. He asked Mr. Ellis, as Chairman of the Nominating Committee, to prepare a slate of Board members to be re-elected and elected at the Annual Meeting.

The Nominating Committee is composed of Mr. Ellis, Chairman, Mr. Cronkright, Mr. Merdinger, Dr. Wood, Mr. Barlow and Mrs. Lynn. In the Class of 1962 there is one vacancy due to the resignation of Mr. Holl. In the Class of 1963, there is one vacancy due to the resignation of Dr. Steuart. In the Class of 1964, there are two vacancies, due to the death of Mr. Chanalis and Mr. Peer.

ANNUAL MEETING

The Annual Meeting of the Bureau will take place Thursday, May 24th, at the Down Town Club. It will be similar to last year's Annual Meeting. It will be open to the public and the wives and friends of the Board of Directors. ALL BOARD MEMBERS should make every effort to be in attendance at this meeting.

NOTE: In checking with the Down Town Club, no room available for May 24th. Arrangements have been made at the MILITARY PARK HOTEL for the same night, May 24th, at 6:30 p.m.

AGENCY REPORT

Mr. Kilduff reported briefly on the agency's activity for the first quarter of 1961 and compared it to the first quarter of 1962. It is as follows:

	<u>Applications</u>		<u>Fees</u>	
	<u>1961</u>	<u>1962</u>	<u>1961</u>	<u>1962</u>
January	69	121	\$146.00	\$535.25
February	50	71	233.15	488.25
March	63	104	279.35	690.76
	<u>182</u>	<u>296</u>	<u>\$658.50</u>	<u>\$1714.25</u>

Meeting Adjourned.

EVK:K

Edward V. Kilduff
Executive Secretary